

# Enhancements Committee for E-Plan Users

**From:** Patterson, Jeffrey [mailto:PattersonJA@hillsboroughcounty.org]

**Sent:** Wednesday, October 31, 2012 3:51 PM

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**Cc:** Harris, E; Wall, Jenny; Tran, Bao; Shanti Smith; Cook, Preston; Martin, Marcus

**Subject:** RE: Enhancements Committee for E-Plan Users

Just a quick follow-up from the conference regarding the E-Plan Enhancements Subcommittee. It was a pleasure to meet you all and I was very enthusiastic to hear the good dialogue regarding possible future improvements. Below is a recap of the meeting information.

## **The subcommittee members are:**

Jeff Patterson- Hillsborough County Fire Rescue (FL), Office of Emergency Management- Chair

Erin Sutton, City of Virginia Beach, Virginia, Office of Emergency Management

Peter Pohlot, Brookhaven National Lab, DOE

Allison LeBrun- Marathon (MPC)

Paul Wotherspoon, Florida Division of Emergency Management

Rachel Dans, Rock Tenn

George Beckey, Clearwater Paper Corporation

Kristin Bryson, North Carolina Mom Brands

Eddie Chorl, Region-4 EPA \*\*\*

Rich Johnson, BPFDD

Matthew Huyser, Region-4 EPA

Doug White, Koch Aviation \*\*\*

**NOTE-** Matt, I've added the emails to those marked with \*\*\* if you need to update your list.

**NOTE-** My apologies if I didn't get a name, title, or employer correct. Please let me know so I can make the correction here.

**Meetings-** We will work through Dr. Harris using "Go To Meetings" for our teleconferences. You will receive an invite a week or two prior to the meeting. Please don't forget to add these to your calendar. I will set up a Outlook Calendar invite shortly. The meetings are set as follows:

1st- January 22, 2013 at 2pm

2nd- April 23, 2013 at 2pm

3rd- July 23, 2013 at 2pm

4th, October 22, 2013 at 2pm

The following information was documented during our meeting:

1. A representative (technical specialist) is requested from UTD to be able to assist with questions regarding the "can do" or "can't do" of possible enhancement ideas during the teleconferences.
2. A group email list will be set up so if comments from the group go out, please remember to reply to the whole group if necessary so we keep the communication flowing.

3. The group requests a short briefing as to the current enhancement projects that are in progress so as not to duplicate things. This is requested prior to the January 22nd meeting.

**The following suggestions were initial enhancement thoughts (further explanations might be needed):**

1. Ability to add MSDS to multiple facilities.
2. Ability to sort locations.
3. In addition to current Authorizer and First Responder access, add an Administrator access that has the ability to make additions to the submittals if necessary. Like things that are discovered during a site visit. This is to keep information more current.
4. The possibility of adding conversion tables (gallons/lbs).
5. The possibility of adding USNG conversion from Lat/Long.
6. The possibility of having State requested information tabs added to the submittal.
7. Look at the possibility of tablet based accessibility to E-Plan that is not web based.

**The following suggestions were obtained during the Tier II Reporting class later in the afternoon (for people entering data):**

1. Locations section, number of employees tab
  - a. Provide a way of identifying multiple shifts and how many per shift with a option of N/A if needed
2. Quantity tab
  - a. Maximum capacity field (optional)
3. Storage Location tab
  - a. Keep the storage type as a drop down list but add a comment/notes field for additional data
  - b. Under location tab, add an optional section for Lat/Long
4. Possibility of adding a Corporate Access so companies can view their submittals. Example- Home Depot has a contractor that submits their information. This way, a regional or store manager can view only, their information to ensure correctness.

Well I guess that wasn't so quick. :)

Take care and be safe. Thank you for your effort with this project.



**Jeff Patterson**

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